



4646 Dakota Street SE
 Prior Lake, MN 55372

2017 Preliminary Budget & 2017-2021 Capital Improvement Program Schedule

March 28	Dept. Heads submit large budget item requests to Finance
April 11	Council Workshop – 2017 Budget and Long Range Financial Forecast (establish 2017 total levy target)
April 18	Budget and CIP instructions provided to Dept. Heads
April 25	Council Workshop – Personnel Plan
May 6	Dept. Heads submit budget requests to Finance
May 7 – 20	City Manager, Finance and Staff budget review
May 20	Deadline for Staff to complete CIP updates to the following: <ol style="list-style-type: none"> 1. Transportation Plan 2. Water Operating Plan 3. Sewer Operating Plan 4. Water Quality Operating Plan 5. Equipment Replacement Plan 6. Park Equipment Replacement Plan 7. Facilities Management Plan 8. Technology Plan 9. Personnel Plan
May 23 – June 3	City Manager, Finance and Staff CIP review
June 13	Council Workshop – 2017 Budget Update and Review Draft CIP Part 1
June 27	Council Workshop – Review Draft CIP Part 2
July 11	Council Workshop – Review Draft CIP Part 3
July 18	Planning Commission reviews Draft Transportation Plan
August 8	Council Meeting – Public Hearing on CIP/Street Reconstruction Plan
August 22	Council Workshop – Preliminary 2017/Tax Levy Discussion
August 22	Council Meeting – Adopt CIP
September 26	Council Meeting – Adopt Preliminary Tax Levy and announce public budget hearing date
October 12	Town Hall Meeting (tentative)
November 14	Council Workshop – Yearend Budget Preview and Final 2017 Budget/Tax Levy Discussion
November 28	Council Meeting – Public Budget Hearing
December 12	Council Meeting – Adopt 2017 Budget and Tax Levy

NOTE: All Highlighted Meetings Open to the Public