

## **JOB DESCRIPTION**

**POSITION TITLE:** Firefighter

**DEPARTMENT:** Fire Department

**REPORTS TO:** Fire Chief

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**NATURE OF JOB:** Protects life and property by performing firefighting, emergency medical aid, rescue and hazardous environment elimination duties. Administers fire protection through public education and inspection. Maintains fire equipment apparatus and protective clothing.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Performs firefighting activities including driving fire apparatus, operating pumps, laying hose and performing fire suppression techniques.
2. Gives emergency medical aid and assistance as required.
3. Performs rescue operations, high-level rescue, extrication and search.
4. Participates in public fire prevention education.
5. Attends and participates in fire drills and meetings.
6. Attends classes on firefighting, emergency medical, hazardous materials and related subjects as required.
7. Receives and relays fire calls and alarms. Operates two-way radios.
8. Maintains fire apparatus and equipment. Performs minor repairs to apparatus and equipment. Hangs, dries and tests hoses.
9. Assists in developing plans for emergency preparedness, training programs, firefighting, hazardous materials and fire prevention.
10. Presents programs to the public on safety, medical and fire prevention issues.

### **NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:**

1. Working knowledge of driver safety.
2. Ability to learn the operation of fire suppression and other emergency equipment.
3. Ability to learn and apply standard firefighting, emergency aid, hazardous materials and fire prevention techniques.
4. Ability to perform strenuous or peak physical effort during emergencies, training or maintenance activities for prolonged periods of time under conditions of extreme height, intense heat, cold, smoke or confined areas.
5. Ability to act effectively in emergency and stressful situations.
6. Ability to communicate effectively in emergency and stressful situations.
7. Ability to follow verbal and written instructions.
8. Ability to communicate effectively orally and in writing.
9. Ability to work with other employees, agencies and the public.

### **LEADERSHIP REQUIREMENTS:**

May assist to coordinate, instruct or supervise work of other firefighters. Able to take command at fires, medicals or rescues when no other senior firefighters are present.

**MINIMUM QUALIFICATIONS:**

1. 18 years of age.
2. Live within 6 driving miles from the fire station.
3. Valid State driver's license

**SPECIAL REQUIREMENTS:**

1. No felony convictions or disqualifying criminal histories.
2. Must be able to read and write English
3. Must be of good moral character

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by a firefighter to successfully perform the essential functions of this job. While performing the duties of this job, the firefighter is frequently required to do the following: stand; walk; use hands to finger, handle or operate tools or controls; reach with hands and arms; sit; climb; balance; stoop; kneel; crouch; crawl; talk; hear; taste; smell; see; feel.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 125 pounds.

Specific vision abilities required by this job include close vision, distant vision, color vision, peripheral vision, depth perception, and the ability to adjust focus and night vision.

Facial features to allow wearing and sealing of the self-contained breathing apparatus (SCBA) mask.

**TOOLS AND EQUIPMENT USED:**

Emergency medical aid equipment, fire apparatus, fire pumps, hoses, ladders, hand tools, radios, pager, personal computer, fans, phone, power tools.

**WORK ENVIRONMENT:**

While performing the duties of this job the employee regularly works in outside weather conditions.

The employee occasionally works near moving mechanical parts and in high precarious places.

Employee is occasionally exposed to wet or humid conditions, fumes, airborne particles, toxic, acidic, or caustic chemicals, risk of electrical shock and vibration.

Employee may be exposed to blood, vomit and other body fluids occasionally during performance of duties.