

KOP FAMILY COMMUNITY GARDEN RULES AND ACKNOWLEDGEMENT FORMS

2012 Season

The garden rules serve as a way to clearly establish expectations for all gardeners participating in the Kop Family Community Garden. Many of the gardening rules are drawn from *Gardening Matters*, which is an organization that has worked extensively with newly established gardens and has foresight regarding necessary rules to meet with avoiding potential conflicts between gardeners.

LEASE REQUIREMENTS, PAYMENTS AND PLOT AGREEMENTS

A. PLOT SELECTION:

1. Plots are assigned on a first come/first serve basis. Gardeners who have previously gardened at the site are given preference, as are City of Prior Lake residents. If after May 1, 2012, unrented plots remain, non residents may rent available plots.
2. Garden plots are assigned to one person only and are not transferable. Others may garden at your site, but the responsibility for payment of fees, cleanup, and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.
3. It is the responsibility of each gardener to follow Community Garden rules and take an active role in administering the gardens. **All gardeners MUST attend the Annual Spring Meeting on April 11th @6:00 PM at the Prior Lake Library. Applicants will be notified of their plot number and receive a copy of the Season Schedule at the Annual Spring meeting. If for some reason you cannot attend the Spring Meeting, you will be required to meet with a garden committee member before planting. Plan to attend the *monthly* garden meetings held at the garden weather permitting.**
4. Plot requests are filled according to the order in which the registration forms and fees are received. If requests cannot be filled, the fee will be refunded. A waiting list will be maintained for applications for whom no plot was available.
5. Returning gardeners will have the right of first refusal to their previous years plot for the following season.

B. MAINTAINING GARDEN PLOT

1. Plant your plot by June 5th, 2012 weather permitting. Plots that are unplanted by the planting deadline are assumed abandoned and will be forfeited without a refund and will be reassigned. If the crops you are growing must be planted later, **weed your plot as needed. You are responsible for a weed free plot the entire growing season.**
2. If for any reason (health, vacation, etc), you will temporarily be unable to maintain your plot, inform a member of the garden committee.
3. I understand that if I abandon my garden for more than 2 weeks, without having given notice to the garden committee, my plot could be reassigned to someone else. If a plot is noted as abandoned, the gardener will be given two (2) weeks' notice by phone, e-mail or mail. If the plot is not improved and instead forfeited, it will be re-assigned or tilled in and any produce will be donated to charity.
4. **Garden clean-up must be accomplished by October 31. Failure to do so by this date will result in forfeiture of reserving a plot the following year. Cleaned up means plot is ready for tilling, clean and level.**
5. Gardeners agree to keep the garden and garden edges free of weeds, diseased plants, insect-infected plants and over-ripe vegetables.
6. No spraying of fertilizers or pesticides, etc is allowed in or near the gardens. Beyond compost, any fertilizers and pesticides used must be cleared by the gardening committee.
7. Be respectful of tall crops (such as sunflowers and corn), structures, etc as to not plant these where they would shade the adjacent plot.
8. Don't bring in sand or gravel.
9. Wood chips will be used on the public paths, but should not be used on individual plots.
10. Any plants that protrude into the next plot or walk-way may be trimmed or picked by the next plot where the plant is imposing into.
11. Gardeners should leave a 6" unplanted border along each plot where there is not a walking path.

12. Water hoses must not cross other plots and must be attended to at all times. Each gardener is responsible for turning off the water and re-coiling the hose. Water sprinklers are not permitted in the garden.
13. Gardeners will not make any permanent changes to the garden, such as adding an underground watering system or drastically changing elements of the garden, without permission from the City of Prior Lake.
14. Electric fences are not permitted in the garden.
15. No digging for worms anywhere in the garden.
16. Glass containers are prohibited from the gardens. In addition, containers, bags, etc of any kind should be secured so as to not blow around and/or detract from the orderliness of the gardens. Any empty containers or bags are to be removed promptly. Each gardener is responsible for trash removal.
17. Gardeners must not plant, weed, or harvest from any other members plot unless asked to do so.
18. Power equipment may only be operated by those over 16 who own or lease the equipment. All use is at the user's risk.

C. CHILDREN/PETS:

1. Children are welcome at the garden when accompanied and fully supervised by an adult.
2. Should you wish to bring your dog to the garden, please remember that the City of Prior Lake rules apply (on park land). Leashes and "pick-up" is required at all times. Under no circumstances should dogs be permitted into the gardening area proper because of potential disease from dog feces.

FEES:

I agree to pay \$____ for plot size____ to the City of Prior Lake to cover the cost of gardening at the Kop Family Community Garden for the 2012 gardening season.

PLEASE RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO THE CITY OF PRIOR LAKE BY MAIL TO: City of Prior Lake, Community Garden, 4646 Dakota St. SE, Prior Lake, MN 55372 *OR* in person at City Hall (Recreation Department).

For more information contact a garden committee member:

Cathie 952-440-2877 or Carolyn 612-590-5883

GARDENER'S SIGNATURE AND LIABILITY WAIVER: I have read and agree to abide by the noted rules and policies. I understand that failure to abide by these rules could result in forfeiture of my gardening privileges.

I understand that neither the garden committee nor the City of Prior Lake is responsible for my actions. **I THEREFORE AGREE TO HOLD HARMLESS THE GARDEN COMMITTEE AND CITY OF PRIOR LAKE FOR ANY LIABILITY, DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS.**

Gardeners Name
(Printed) _____

Signature _____ Date _____

Address: _____

Phone Number: _____

E-mail Address _____

Please indicate garden plot size requested:

Resident:

Non-Resident:

10 X 10 _____ \$20.00

10 X 10 _____ \$30.00

10 X 20 _____ \$35.00

10 X 20 _____ \$45.00

20 X 20 _____ \$65.00

20 X 20 _____ \$75.00

2011 Garden Plot # (if applicable) _____