



## **SEASONAL POSITION OPENING**

### **PARK MAINTENANCE I**

**Department: PUBLIC WORKS**

#### **Job Description**

##### **Role and Responsibilities**

Position is responsible for performing routine manual labor for the maintenance of parks, trails, forests, facilities and equipment within the City of Prior Lake. Work is primarily completed in outdoor conditions with exposure to the elements. Typical daily duties include:

- Assisting with turf mowing and whipping under the supervision of full-time staff.
- Performing athletic field maintenance including line striping, raking, dragging, fence, windscreen and irrigation repairs.
- Cleaning and sanitation of public park facilities, including mopping floors, scrubbing restrooms, and sanitation.
- Providing manual weeding, planting and watering of landscape areas within parks, Downtown streetscape, public buildings or other facilities as directed.
- May be required to open/close park rental facilities or athletic field complexes.
- Assist in the painting, staining or repair of park equipment or facilities, including buildings, shelters, rinks, or play equipment.
- May be called for snow removal or to assist at special events.
- Other manual labor as directed or required.

##### **Skills and Abilities**

- Ability to communicate positively and effectively with the public and co-workers.
- Must demonstrate initiative and display a positive and constructive attitude.
- Must report ready for field assignment normally by 7am (occasionally earlier on tournament weekends).

##### **Qualifications and Education Requirements**

- Must have valid Minnesota driver's license with driving record acceptable to the City. Class B license preferred.
- Must have the ability to lift up to and over 50 pounds, and perform strenuous physical labor in inclement weather conditions.
- A minimum of 1-year previous work experience in landscaping or park maintenance or other manual labor preferred.
- Must be 18 years of age as of May 1<sup>st</sup> of the current year.

#### **Additional Information**

- Seasonal employee is limited to 140 days per calendar year; not more than 6 months consecutive employment permitted.
- Subject to annual recruitment.
- Sunday-Saturday workweek. May be required to work early mornings or late evenings.
- Work is performed under the direct supervision the Parks Foreman.
- Non-exempt starting at \$10.75 per hour.

#### **How to Apply**

1. Obtain an application from our website: <http://www.cityofpriorlake.com/jobs.php> or by contacting Ann Schroeder at 952.447.9803
2. Email completed application and any additional information to [aschroeder@cityofpriorlake.com](mailto:aschroeder@cityofpriorlake.com) or mail to:  
City of Prior Lake  
Attn: Human Resources  
4646 Dakota Street SE  
Prior Lake, MN 55372