



SEASONAL POSITION OPENING

PARKS PATROL

Department: POLICE/RECREATION

Job Description

Role and Responsibilities

Position is responsible for general patrol and supervision of park system users and property, including contact with facility users, city maintenance and recreation staff, visual checks and special events. Work environment is generally outdoors.

Typical daily duties include:

- Monitor City parks, park facilities, trails, beaches and other city property, to deter state statute violations regarding alcohol consumption, littering, vandalism, theft, etc.
- Enforce City ordinance regulating use of parks, beaches and other city property.
- Respond to public's request for assistance regarding use of parks, beaches and other city property.
- Assist with crowd and parking control for special events and other selective traffic control.
- Pick up parking money several times a week from Sand Point Beach Facility Attendant/Manager.
- Other duties as assigned.

Skills and Abilities

- Ability to effectively and professionally communicate in all types of situations.
- Ability to lift and/or move objects; stand for long periods; drive in inclement weather.
- Ability to recognize potential issues and act appropriately within established guidelines.
- Ability to be visible and communicate tactfully and positively with park users and staff
- Must demonstrate initiative and display a positive and constructive attitude.

Qualifications and Education Requirements

- Must have valid driver's license with driving record acceptable to the City.
- Must be 18 years of age as of May 1st of the current year.
- Experience or enrollment in accredited law enforcement courses or program, with a career goal in law enforcement.
- First Aid and CPR certified.
- Knowledge of City park ordinances and policies.

Additional Information

- Seasonal employee is limited to 140 days per calendar year; not more than 6 months consecutive employment permitted.
- Subject to annual recruitment.
- Sunday-Saturday workweek: working varied shifts, including weekends and holidays.
- Work is performed under the direct supervision of the Police Sergeant and indirect supervision of the Recreation Coordinator and Police Lieutenant.
- Non-exempt starting at \$14.75 per hour.

How to Apply

1. Obtain an application from our website: <http://www.cityofpriorlake.com/jobs.php> or by contacting Ann Schroeder at 952.447.9803
2. Email completed application and any additional information to aschroeder@cityofpriorlake.com or mail to:
City of Prior Lake
Attn: Human Resources
4646 Dakota Street SE
Prior Lake, MN 55372