

### BURNING PERMIT FOR SCOTT COUNTY

#### PERMITTEE INFORMATION

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_

#### BURNING PERMIT CONDITIONS (Check those that apply)

PILED MATERIAL (Clean Wood)  
 (Specify) \_\_\_\_\_  
 # Piles \_\_\_\_\_ Approx. Pile Size \_\_\_\_\_

RUNNING FIRE (Grassland)  
 Size of Area in Acres \_\_\_\_\_  
 \_\_\_\_\_

SPECIAL CONDITIONS  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### BURN SITE LOCATION

Township \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_

<b>To Be Completed By Fire Dept.</b>	EFFECTIVE DATES: From: M ___/D ___/Y ___ To: M ___/D ___/Y ___
	DAILY HOURS: From: ___ AM/PM To: ___ AM/PM OR <input type="checkbox"/> ALL DAY

*This permit is valid for open burning as allowed and specified in Minn. Rules 7005.0705 to 7005.0805, MS §.16, Minn. Uniform Fire code, and local ordinances. The permittee is granted permission to burn the above described materials at the specified location during the dates and times listed above.*

#### FIRE SAFETY AND AIR QUALITY REQUIREMENTS

I AGREE:

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- To attend this fire until completely extinguished.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping or composting.
- To use a clean burning device to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn paper or cardboard except as provided under Minnesota Statutes 17.135.
- To extinguish the fire immediately if this permit is revoked.
- To have this permit available at the burn site for inspection.
- That prevailing wind must be away from nearby occupied buildings.
- That fires will not be allowed to smolder without flame.

PROHIBITED MATERIALS ARE: Grass clippings, leaves, hay/straw, oils, rubber, plastics, tires and chemically treated materials such as railroad ties, treated lumber, composite shingles, tar paper, insulation, composition board, sheet rock, general construction material, wiring, paint, hazardous and industrial solid waste.

VIOLATIONS OF PERMIT CONDITIONS MAY SUBJECT PERMITTEE TO CRIMINAL AND/OR CIVIL ACTIONS.

REUSE, RECYCLE, AND COMPOST

*I attest, by my signature, that I have read and will comply with the conditions of, and any attachments to this permit; and that I am the landowner or have permission of the landowner to burn at the above burn site location.*

_____ Permittee's Signature	_____ Date	_____ Approving Authority Signature	_____ Date
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Paid \$40.00 permit fee  Check # \_\_\_\_\_ or  Cash

Mail form back to:  
**City of Prior Lake-Burn Permit**  
**4646 Dakota St SE**  
**Prior Lake, MN 55372**

## **Burning Permit Information**

Thank you for requesting information regarding fires and burning permits.

The City of Prior Lake requires an approved permit for prescribed burns (grasslands) and piled material (brush and clean wood.) These permits are designed for residential property only.

Prohibited materials are: grass clippings, leaves, hay/straw, oils, rubber, plastics, tires and chemically treated materials, such as railroad ties, treated lumber, composite shingles, tar paper, insulation, composition board, sheet rock, general construction material, wiring, paint, hazardous and industrial solid waste.

Alternative methods for disposing of brush and other materials should be considered for commercial applications.

The fee for approved permits is \$40.00 and generally is good for one year. Please make your check payable to the City of Prior Lake. These monies will offset the cost of processing your permit with the Fire Chief, City Staff, Scott County Sheriff's Dispatch Center and the Department of Natural Resources. An application is available at City Hall and on our website. The Fire Department will approve or deny the request for a burning permit. It takes about a week to process the permit. If your permit is denied, you will receive an explanation why and your fee will be returned to you. If approved, please follow all requirements listed on the permit application and call the phone number on the top of the form when ready to burn. **You must have the permit on site before burning can begin.**

**Recreational Fires:** Burning permits are not required for recreational fires. The Minnesota State Fire Code identifies a recreational fire as 3 feet in diameter and 2 feet in height. Any fire larger than this is regulated by permit. The **only** materials permitted in a recreational fire are wood from trees, small branches, brush or charcoal. The fire must be at least 25 feet from all buildings or combustible materials. The fire must be attended at all times and you must have an approved fire extinguisher on site. **No burning in barrels is allowed.**

Prairie Grass Burns: Contact the DNR Forestry at 952-826-6760 for approval of prairie grass burns **larger than ½ acre** before filling out the burning permit application. If DNR approval is granted, attach a copy of the DNR permit to our permit for the Fire Department to review.

Your local Fire Department along with the Department of Natural Resources encourages you to seek other alternatives such as chipping and/or composting. Your local refuse hauler can also help you with this. Remember AIR QUALITY is important to everyone.

Thank You,  
Prior Lake Volunteer Fire Department