



“EXHIBIT A”

FOR CITY USE ONLY

EXCAVATING AND GRADING PERMIT

PERMIT #	
DATE	

Applicant: _____ Phone # _____

Project/Development Name if Applicable: _____

Address: _____

Property Owner: _____ Phone # _____

Address: _____

Contractor: _____ Phone # _____

Address: _____

Consultant Engineer/Surveyor: _____ Phone # _____

Address: _____

Emergency Contact (24 hr): _____ Phone # _____

Location of Property: _____

Legal Description: _____

Will the excavation or filling be in a: Watercourse _____ Wetland _____ Upland _____

Purpose for the proposed excavating or filling: _____

Estimated start date: _____ Completion date: _____

What is the type of material to be removed or deposited? _____

What is the quantity of material to be removed or deposited? _____

What is the total area disturbed for excavation or filling? _____

In what manner will the material be removed and/or deposited? _____

What highway, street or other public-way will material for removal or deposition be hauled or carried? _____

What, if any, street, avenue, lane, alley, highway, right-of-way, thoroughfare or public ground will be obstructed? _____

IT SHALL BE THE RESPONSIBILITY AND THE BURDEN OF THE APPLICANT TO DEMONSTRATE TO THE SATISFACTION OF THE CITY ENGINEER FOR THE CITY OF PRIOR LAKE THAT THE PROPOSED EXCAVATION AND/OR FILLING COMPLIES WITH THE OVERALL CITY OF PRIOR LAKE STORM WATER MANAGEMENT PLAN. SAID BURDEN SHALL INCLUDE THE FURNISHING OF A REPORT WITH SUPPORTING CALCULATIONS OF A REGISTERED PROFESSIONAL ENGINEER.

Will proposed excavation or deposition affect the City of Prior Lake overall storm water management plan? Yes ____ No ____

If yes, explain proposed effect _____

SUBMISSION REQUIREMENTS:

- (A) Completed application form
- (B) Map or plat of the proposed filling or excavating showing location and amount of material proposed to be removed or deposited, with a description of the area
- (C) The depth or heights to which such removal or deposition is proposed throughout the area and the proposed angle of all slopes to be shown on a 2' contour map at a scale of 1"=50' or larger. The proposed and original contours shall be



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shown including all property within 200’ of proposed excavation or deposition and shall be signed by an engineer or surveyor registered in the State of Minnesota

- (D) Erosion control plan
- (E) Affect on existing utilities
- (F) Application fee
- (G) Amount of Letter of Credit, or deposit of monies in a sum sufficient to pay the cost of restoring a site. The extra ordinary costs of repairing, highways, streets or other public ways along designated routes of travel and to pay such expenses as the City may incur by reason of doing anything required to be done
- (H) Public liability insurance

CONDITIONS OF APPROVAL:

- (1) Applicant must call the Engineering Department for erosion control inspection at (952)447-9830 prior to earth moving activities.
- (2) Maximum 4:1 slopes are allowed in “maintained” areas except approved by City Engineer. Maximum 3:1 slopes are allowed adjacent natural resources.
- (3) Slopes greater than or equal to 3:1 shall have approved erosion control Best Management Practices installed immediately after finished grading.
- (4) Minimum grade for drainage swales shall be 2% or greater.
- (5) Removal or depositing of material greater than 400 cubic yards requires a conditional use permit, unless it is part of a preliminary plat application.
- (6) Applicant is responsible for obtaining and meeting the conditions outlined by other permitting agencies including but not limited to the following: DNR, Corps of Engineer, Prior Lake/Spring Lake Watershed District, Scott County, MN/DOT, MPCA.
- (7) Applicant is responsible for all damages to other property or facilities as a result of work covered by this permit.
- (8) Applicant must call the Engineering Department for final grading inspection at (952)447-9830 prior to release of grading security.
- (9) Additional Conditions: _____

THE UNDERSIGNED HEREIN CERTIFY THAT THEY HAVE READ SECTION 706 OF THE CITY CODE AND ACCEPT THE TERMS AND CONDITIONS TO THE ISSUANCE OF THIS PERMIT AND AGREE TO FULLY COMPLY THEREWITH TO THE SATISFACTION OF THE CITY OF PRIOR LAKE ENGINEERING DEPARTMENT OR ITS DESIGNATED AGENT.

Applicant: _____ Date _____

Property Owner: _____ Date _____

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AUTHORIZATION OF PERMIT

Financial Guarantee Amount \$ _____ Financial Guarantee Type _____ (Letter of Credit, Bond, or Cash)

Permit Fee \$ _____

Liability Insurance provided? Yes No (Insurance Certificate must name the City of Prior Lake as an additional insured party)

In consideration of agreement to comply in all respects with the regulations of the City of Prior Lake covering such operations, and pursuant to authorization duly given by said City of Prior Lake, permission is hereby granted for the work to be done as described in the above application and submitted drawings, said work to be done in accordance with this application and submitted drawings.

ENGINEERING OFFICIAL _____ Date _____

Permit is valid if signed by City Official

Permit Expiration Date _____ **Planning Dept. Initials** _____