



2012 OFFICIAL FEE SCHEDULE

City of Prior Lake

Effective January 1, 2012

Current Charges

DEVELOPMENT FEES:

Park Dedication Fee	
Residential	\$3,750.00 / unit
Commercial/industrial	\$6,400.00 / ac.
Street Oversize Acreage Charge	\$4,920.00 / ac.
Trunk Sewer Acreage Charge	\$3,040.00 / ac.
Trunk Water Acreage Charge	\$5,500.00 / ac.
Trunk Stormwater Acreage Charge	
Low density residential (R1,R2,R3)	\$2,790.00 / ac.
High density residential (R4)	\$4,600.00 / ac.
Commercial/industrial	\$5,780.00 / ac.
Utility Connection Charge - Sanitary Sewer	\$9,000.00
Utility Connection Charge - Water	\$9,000.00
Administration Fee on Development Agreements	4.0%
Construction Observation Fee on Development Agreements	5.0%
Escrow for Preliminary and Final Plats	
3 lots or fewer	\$1,000.00
4 - 10 lots	\$2,500.00
11 or more lots	\$5,000.00
Administrative Charge for No-Notice to Commence Construction for Utility Connections	\$100.00

PERMITS:

Building Permit	2003 AMM Schedule
Change of Occupancy Permit	\$40.00
Common Home Improvements	Fixed valuation fee
Re-roofing	\$74.75
Re-siding	\$74.75
Windows	\$74.75
Lower level finish (1 room)	\$34.75
Lower level finish (2 room)	\$62.25
Lower level finish (3 room)	\$74.75
Lower level finish (4 room)	\$87.25
Swimming pool (above ground)	\$74.75
Swimming pool (below ground)	\$162.25
Driveway Permit	\$30.00
Excavation & Grading Permits & Escrows	
Permit for Residential < 1 acre	\$100.00
Escrow for Residential \geq 1 acre	\$950.00 / month; \$250 minimum
Security for Residential Restoration	\$2,000 / acre
Escrow for Commercial/Developers	\$950.00 / month; \$250 minimum
Security for Commercial/Developer Restoration	\$2,000 / acre
Plan Review	65% Building Permit Fee
Repetitive Plan Review	32.5% Building Permit Fee
Plumbing Permits	
Industrial, commercial, multi-residential	1.0% of cost (\$49.50 min.)
Residential - new construction (single/two family)	\$149.50
Residential - additions	\$49.50
Mechanical Permits	
Industrial, commercial, multi-residential	1.0% of cost (\$49.50 min.)
Residential - heating/air (single/two family)	\$149.50
Residential - gas fireplaces	\$49.50
Residential - additions	\$49.50
Moving Permit	\$50.00
Residential Contractor's Deposit	\$1,500.00
Tree Deposit	\$100 per inch of required replacement; minimum \$500
Right-of-Way Permit	
Yearly Registration Fee for Online ROWAY Program (includes landscaping ROW)	\$25.00
Right of Way Permit (waived for companies with franchise agreements with City)	\$250.00
Right of Way Security Boulevards (waived for companies with franchise agreements with City)	\$500.00
Right of Way Security Streets	125% of restoration estimate



2012 OFFICIAL FEE SCHEDULE

City of Prior Lake

Effective January 1, 2012

Current Charges

UTILITY BILLING RATES:

Water Rate	\$3.15/1000 gals. 1st 25,000 gals. \$4.34/1000 gals. above 25,000 gals.
Sewer Rate (City)	\$1.90/1000 gals.
Met Council Sewer Rate (MCES)	\$2.05/1000 gals.
Minimum Charge for Water	\$2.50
Minimum Charge for Sewer	\$2.50
Bulk Water Charge	\$5.00/1000 gals.
Capital Facility Charge	10.00/billing cycle
Storm Water Charge	\$9.00 (residential) / \$27.00 acre
Prepaid Card Initial/Replacement Fee (for bulk water)	\$5.00
Sewer Rate - for users not connected to the Municipal Water System	\$25.00
Odd-Even Sprinkling Ban Penalties:	
First Offense	Warning
Second Offense	\$50.00
Third Offense	\$100.00
Each Subsequent Offense	Shall Double
Bulk Water Meter Rental	
Administrative Fee	\$100.00
Meter Deposits	< 1 1/2 inch - \$500.00 >or = 1 1/2 inch - \$1,500.00
Meter Tampering Penalty	\$100.00

SERVICE CHARGES:

Assessment Search	20.00
NSF Charge	28.00
Delinquent Assessment Administration Charge	30.00
Water Shut-off Charge (Day/Night)	45.00/95.00
Late License Processing Charge	50.00
Delinquent Utility Account - Door Hanger Charge	25.00
Plumbing Registration	25.00
Customer Lists (annual charge)	50.00

POLICE, FIRE & RESCUE SERVICE CHARGES:

Burning Permit	\$25.00
False Alarms (effective upon 4th false alarm each year)	\$100.00 / \$150.00 / \$200.00 / \$250.00
Police Accident Reports	\$5.00

LIQUOR LICENSES:

Club License	\$650.00
Consumption & Display License (Temporary)	\$25.00
Consumption & Display License	\$550.00
Off Sale Intoxicating	\$380.00 w/100.00 credit available for training
Off Sale 3.2 Malt Liquor	\$100.00
On Sale Intoxicating	\$6,300.00
On Sale 3.2 Malt Liquor	\$400.00
On Sale Sunday Liquor	\$200.00
Temporary On Sale & Temporary On Sale 3.2 Malt Liquor (1-3 days)	\$75.00
On Sale Wine License	\$1,750.00
Investigation Fee - On/Off Sale Intoxicating	\$500 min./actual cost up to \$10,000 max.
Investigation Fee - On Sale 3.2 Malt Liquor	\$100.00
Investigation Fee - Off Sale 3.2 Malt Liquor	\$50.00
Refund Retainage Fee - On Sale Intoxicating	\$400.00
Late Fee for License Renewals	\$50.00



2012 OFFICIAL FEE SCHEDULE

City of Prior Lake

Effective January 1, 2012

Current Charges

MISCELLANEOUS LICENSES & PERMITS:

Animal License	\$15.00/\$25.00
Temporary Gambling Permit	\$10.00
Gambling Premise Permit	\$100.00
Cigarette License	\$250.00
Dog Boarding Fees	\$10.00
Dog Impoundment Fines	1st licensed/unlicensed - \$25.00/\$50.00 2nd offense - \$50.00 3rd offense - \$100.00
Dangerous Dog Annual Registration	\$50.00
Kennel License	\$50.00
Massage Therapy License	\$100.00
Investigation Fee	actual cost up to \$500 max.
Outdoor Concert Permit/(clean-up deposit):	
wedding/private reception	\$50.00/\$200.00
commercial events	\$200.00/\$500.00
Refuse Haulers License	1st truck - \$250.00 each additional truck - \$50.00
Peddler's Permit	\$50.00
Taxi Cab License	\$100.00/\$50.00 each additional cab
Golf Cart Permit	\$25.00
Special Hunting Permit	\$25.00

CONNECTION PERMIT CHARGES:

Frost Plates	\$7.50
MCES Direct Interceptor Connect Permit Review Charge	\$900.00
MCES Metro Sewer Availability Charge	\$2,365.00
Pressure Reducer	cost plus 15%
Sewer Connection Charge	\$600.00
Water Connection Charge	\$900.00
Water Meter - residential 5/8"	cost plus 15%
Water Tower Charge	\$1,000.00
Water Inspection	
Industrial, commercial, multi-residential	1.0% of cost (25.50 min.)
Residential	25.50
Sewer Inspection	
Industrial, commercial, multi-residential	1.0% of cost (25.50 min.)
Residential	25.50

PARK FACILITY RENTALS:

Boat slip rental	
Resident/non-resident-weekday (Monday noon through Friday 10:00 a.m.)	60.00/80.00
Resident/non-resident-weekend (Friday noon through Monday 10:00 a.m.)	75.00/105.00
Canoe/Kayak Rack rental (Sandpoint) - Seasonal (05/01 - 09/30)	
Resident	50.00
Non-Resident	100.00
Canoe rental (Watzl's)	3.00 / hour
Picnic Shelter/Band Shell/Gazebo Rental (Community Parks)	
Resident/non-resident	50.00 - 100.00/day
PriorLake Lions Club (Sand Point Beach Only)	<i>No Charge</i>
School District #719, Youth Organizations, Non-Profit Civic Groups, Churches and Governmental Agencies	<i>No Charge - Monday through Thursday</i>
<u>Lakefront Park Pavilion Rental:</u>	
Resident	50.00/hour, 200.00 damage deposit
(Mon-Fri, 2 hr. min./Sat, Sun, City Holidays 4 hr. min)	
Non-Resident	85.00/hr, 200.00 damage deposit
(Mon-Fri, 2 hr. min./Sat, Sun, City Holidays 4 hr. min)	
School District #719 (Monday-Friday, 2 hr. min.)	25.00/hour
(Sat., Sun. & City Holidays, 4 hr. min.)	50.00/hour
Youth Organizations, non-profit civic groups, churches & government agency functions (Mon-Friday, 2 hr min)	25.00/hour
(Sat., Sun. & City Holidays, 4 hr. min.)	50.00/hour
Club Prior Rental:	
Resident	25.00/hour, 200.00 damage deposit
(Mon-Fri, 2 hr. min./Sat, Sun, City Holidays 4 hr. min)	
Non-Resident	45.00/hr, 200.00 damage deposit
(Mon-Fri, 2 hr. min./Sat, Sun, City Holidays 4 hr. min)	
Community Garden (05/01 - 10/31)	
Rental - Resident/Nonresident	Cost Per Agreement



2012 OFFICIAL FEE SCHEDULE

City of Prior Lake

Effective January 1, 2012

Current Charges	
FIELD RESERVATIONS:	Cost Per Agreement
SOFTBALL TOURNAMENTS:	
Cost Per Agreement	
PARK PERMITS	
Boat Trailer Parking (<i>Sand Point Beach</i>)	\$20.00/day
Daily Admission (<i>Sand Point Beach</i>)	\$5.00/day
Season Park Sticker (resident/non-resident)	\$25.00 / \$50.00
Park Program Surcharge (non-resident)	\$5.00/person, per program
Picnic Table Moves (minimum 4 tables)	\$15.00 / table
Beach Groups (over 25 people)	\$20.00 / bus
Barricades (minimum 2 barricades)	\$10.00 / barricade
Garbage Barrels (minimum 2 barrels)	\$10.00 / barrel
ZONING/SUBDIVISION FEES:	
Administrative Plat Fee	\$150.00
CIC Plat Fee	\$150.00
Comprehensive Plan Amendment	\$500 + \$10/ac.
Concept Plan	\$200.00
Conditional Use Fee	\$350.00
Conditional Use Major Amendment	\$200.00
Fence Permit	n/c
Final Plat Application Fee	\$150.00 + \$5/lot
Final Plat Major Modification	\$200.00
GIS final plat fee	\$25.00 + \$10/lot
Home Occupation Permit	\$10.00
Letter of Credit (residential building relocation)	\$5,000.00
Metes & Bounds Subdivision	\$150.00
P.U.D. (new)	500.00 + 10/acre
P.U.D. (final)	\$200.00
P.U.D. Minor Amendment	\$200.00
P.U.D. Major Amendment	\$500.00
Preliminary Plat Application Fee	\$500.00 + \$10/lot
Preliminary/Final Plat Combination Fee	\$200.00 + \$5/lot
Registered Land Survey	\$150.00
Rezoning	\$300.00 + \$10/ac.
Sidewalk Sales Permit	\$100.00
Sign Permit (permanent) - Single Tenant Buildings	\$35.00 - 1st 40 sq. ft. plus .25/sq. ft. thereafter
Sign Permit (permanent) - Multiple Tenant Buildings	\$45.00 - 1st 40 sq. ft. plus .25/sq. ft. thereafter
Sign Permit (temporary)	\$35.00
Sign Permit Deposit (temporary)	\$100.00
Site Plan	\$300.00
Survey Waiver	\$50.00
Tree Preservation Lot Deposit	\$100 per inch of required replacement; minimum \$500
Vacation Fee	\$200.00
Variance Fee (Other)	\$200.00
Variance Fee (Single Family Residential)	\$150.00
Variance Fee (Subdivision Ordinance)	\$200.00
Zoning Code Amendment	\$350.00
Zoning Appeal (Administrative & Planning Commission)	\$75.00
Zoning Verification Letter	\$35.00
MUNICIPAL FINANCING APPLICATION FEES:	
TIF Reassignment	Cost
Annexation Filing Fee (plus city expenses)	\$500.00
Preliminary TIF Application Fee (plus city expenses)	\$2,500.00
TIF Application Fee Escrow Deposit(based upon expenses incurred)	\$12,000.00
Conduit bond financing origination fee	\$50,000.00



2012 OFFICIAL FEE SCHEDULE

City of Prior Lake

Effective January 1, 2012

Current Charges

PUBLICATIONS: (many are available online at no charge)

Audit Booklet	\$10.00
Budget Booklet	\$15.00
CIP Booklet	\$15.00
City Code Book	(purchase/update)-\$100.00/\$25.00
Comprehensive Plan	\$50.00
Comprehensive Utility Plans (each)	\$25.00
Public Works Design Manual	\$10.00
Subdivision/Zoning Ordinance Booklet	\$25.00

MAPS: (many are available online at no charge)

Aerial Maps (<i>small/regular/large</i>)	\$5.00 / \$10.00 / \$15.00
Plan Copies (<i>regular/large</i>)	\$5.00 / \$10.00
Developers will be given 1 set of S&W asbuilts at no charge-addnl prints will be charged above rate	
City Maps (<i>small/regular/large</i>)	\$1.00 / \$5.00 / \$10.00
Topo Maps (<i>small/regular/large</i>)	\$10.00/ \$15.00 / \$25.00
GIS data files (cd format)	
2-ft contours, planimetric data	\$12.00/ac.
parcels only	\$.05/parcel
custom data	\$50.00/hr.

MISCELLANEOUS:

Copy charge per policy	\$.25 ea.
DVD/VHS copies	\$5.00
Sand bags	(Actual cost)
Wetland marker signs	\$5.00
Memorial plaques	\$200.00
Memorial trees	\$250.00
Memorial benches: 6' metal coated	\$850.00
Street standard plates (cd format)	\$5.00