



RESIDENTIAL BUILDING PERMIT APPLICATION

City of Prior Lake | Building Inspections
 4646 Dakota Street SE
 952.447.9850 | permits@cityofpriorlake.com

Date: _____

Permit # _____

SITE INFORMATION

Site Address	Lot	Block	Parcel ID
Owner	Subdivision		Zoning
Address			Phone

PERMIT DETAILS – call Gopher State One before you dig 811

Work Description:

TYPE OF WORK: New Alteration Addition Repair Replacement

<input type="checkbox"/> Single Family Detached	<input type="checkbox"/> Deck	<input type="checkbox"/> Roof <input type="checkbox"/> Siding	<input type="checkbox"/> Windows & Doors
<input type="checkbox"/> Single Family Attached	<input type="checkbox"/> Egress Window	Pool <input type="checkbox"/> Above <input type="checkbox"/> In Ground	<input type="checkbox"/> Fence (exceeds 6')
<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Garage	<input type="checkbox"/> Misc.	<input type="checkbox"/> Pre-1978 Homes EPA Lead safe (RRP) Certification required
<input type="checkbox"/> Lower Level Finish	<input type="checkbox"/> Porch	<input type="checkbox"/> Other	

Estimated Value of Work (Include labor) \$ _____ Builders Deposit \$2,500 Permit Fee \$ _____

APPLICANT/CONTRACTOR INFORMATION Work being completed by property owner must be owner occupied

Applicant/Company Name		License No
Address		Email
City	State	Zip
Contact Person		Phone

PROVIDE THE FOLLOWING (AS REQUIRED FOR PERMIT)

<input type="checkbox"/> Building Plans – 1 PDF	<input type="checkbox"/> Tree Preservation Agreement	<input type="checkbox"/> Braced Wall Panel locations
<input type="checkbox"/> Certificate of Survey – 1 PDF	<input type="checkbox"/> Truss Specifications	<input type="checkbox"/> Energy Compliance Certificate & Data
<input type="checkbox"/> Single Family Worksheet	<input type="checkbox"/> Erosion or Sediment Control Plan	<input type="checkbox"/> Heating and Cooling Calculations

SUBCONTRACTOR INFORMATION – (SEPARATE PERMITS ARE REQUIRED)

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance to provisions of the ordinances of the City of Prior Lake, the State Building codes. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in six (6) months from the date of issue if a passing final inspection is not obtained.

Signature of Applicant	Date
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Printed Name of Applicant

A Certificate of Occupancy is required prior to occupancy or use of the structure. This will be issued upon completion of a satisfactory final inspection approved by the Building Department.

For Office Use – Required Inspections

<input type="checkbox"/> Footing	<input type="checkbox"/> Framing Rough	<input type="checkbox"/> Gas Line Air Test	<input type="checkbox"/> Building Final	<input type="checkbox"/> Grading Final (prior sod)
<input type="checkbox"/> Poured Wall	<input type="checkbox"/> Insulation	<input type="checkbox"/> Fire Suppression Rough	<input type="checkbox"/> Plumbing Final	<input type="checkbox"/> Final Sod & Tree
<input type="checkbox"/> Foundation Prior Backfill	<input type="checkbox"/> Plumbing Rough Radon Piping	<input type="checkbox"/> House Wrap / Lath	<input type="checkbox"/> Heating Final	<input type="checkbox"/> Other
<input type="checkbox"/> Radon Retarder Send photos	<input type="checkbox"/> Heating Rough	<input type="checkbox"/> Window Wrap	<input type="checkbox"/> Fire Suppression – Final	<input type="checkbox"/>
<input type="checkbox"/> Sewer Water Septic	<input type="checkbox"/> Fireplace Rough	<input type="checkbox"/> Ice & Water Shield Send photos	<input type="checkbox"/> Window/Roof/Siding Final	<input type="checkbox"/>