



PERMIT APPLICATION – EXCAVATING & GRADING

City of Prior Lake Engineering
 4646 Dakota Street SE
 Office: 952.447.9850 | permits@cityofpriorlake.com

Date:

Permit #

SITE INFORMATION Shoreland District – Update Survey Required Bluff – Building Permit Required

Site Address		Parcel ID		
Owner:		Phone:		
Email:	Subdivision	Lot	Block	Zoning

PERMIT DETAILS Wall 4ft or greater – Survey Required

Location of work: <input type="checkbox"/> Watercourse <input type="checkbox"/> Wetland <input type="checkbox"/> Upland		
Purpose for proposed project:	Total Area to be Disturbed	
Description of work:		
Qty of Material to be Moved:	Estimated Start Date	Estimated End Date

CONTRACTOR INFORMATION Work being completed by property owner **NOTE A 24 HR. EMERGENCY CONTACT**

Company Name		License No	
Address	City	State	Zip
Contact Person	Phone	Email	
Surveyor	Phone	Email	

PROVIDE THE FOLLOWING WITH APPLICATION **CONDITIONS FOR APPROVAL**

<p>*Important* Before Starting Work Excavator and Contractors MUST comply with Sections 216D.03 to 216D.07 of Minnesota Statutes.</p> <p><input type="checkbox"/> Project/Development Name _____</p> <p><input type="checkbox"/> Map or plat of the proposed project including</p> <p style="margin-left: 20px;"> <input type="checkbox"/> Project location <input type="checkbox"/> Note amount of materials proposed <input type="checkbox"/> Description of the area <input type="checkbox"/> Depths/heights throughout the area and the proposed angle of all slopes to be shown on a 2' contour map at a scale of 1" = 50' or larger <input type="checkbox"/> Proposed and original contours – including property within 200' of project site signed by an engineer or surveyor registered in the State of Minnesota </p> <p><input type="checkbox"/> Erosion or Sediment Control Plan</p> <p><input type="checkbox"/> Effect on existing utilities</p> <p><input type="checkbox"/> Letter of Credit / Deposit equal to the cost to restore site</p> <p><input type="checkbox"/> Public Liability Insurance</p>	<p><input type="checkbox"/> Call Gopher State One 800.252.1166 or 651.454.0002 or go to www.gopherstateonecall.org or by Smart Phone: http://mntichetentry.korterraweb.com</p> <p><input type="checkbox"/> Pre-Inspection of project area Engineering Department</p> <p><input type="checkbox"/> Maximum 4:1 slope without prior approval</p> <p><input type="checkbox"/> Maximum 3:1 slope adjacent to natural resource</p> <p><input type="checkbox"/> Minimum grade for drainage swales shall be 2% or greater</p> <p><input type="checkbox"/> All conditions outlined by other permitting agencies must be met</p> <p style="margin-left: 20px;">Including <input type="checkbox"/> DNR <input type="checkbox"/> Corps of Engineer <input type="checkbox"/> Scott County <input type="checkbox"/> Prior-Spring Lake Watershed Dist. <input type="checkbox"/> MN DOT <input type="checkbox"/> MPCA</p> <p><input type="checkbox"/> Slopes greater than or equal to 3:1 must have an approved erosion control Best Management Practices installed immediately after finished grading</p> <p><input type="checkbox"/> Applicant is responsible for all damages to other properties or facilities as a result of work covered by the permit</p> <p><input type="checkbox"/> Final Grade Inspection – Call 952.447.9830</p> <p><input type="checkbox"/> Other</p>
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SIGNATURE

I hereby certify that I have read section 706 of the city code and accept the terms and conditions outlined herein. I hereby further agree to fully comply therewith to the satisfaction of the City of Prior Lake Engineering Department or its designated agent. I further hereby certify that the information contained herein is correct and agree to do the proposed work in accordance to provisions of the ordinances of the City of Prior Lake and any other governing agency requirements. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in six (6) months from the date of issue if a passing final inspection is not obtained.

Signature of Applicant	Date
Printed Name of Applicant	

FEE SCHEDULE

Permit Fee	\$105	
Work started without permit fee	\$210	Total Due \$