



Swimming Pools

- ** Permits are required for pools having a water surface area exceeding 100 square feet
- ** Permits are required for pools having a water surface area exceeding 100 square feet (11'-3-3/8" Diameter) and are 18" or greater in depth.

SUBMITTAL REQUIREMENTS

- Submit a completed Swimming Pool Permit application, including all appropriate supporting documentation.
- If property **IS in the Shoreland Overlay District**, a Certificate of Survey prepared by a licensed surveyor is required. **A Certificate of Survey for the property may be on file at City Hall if the house was built after 1984.** Attached is an example of a property with locations for a pool and fence enclosure which is **intended as a guide only.**

ZONING REQUIREMENTS

- Property irons must be located prior to erecting a pool. The City of Prior Lake does not provide survey services. It is the responsibility of the land owner to locate property lines.

SECTION 403.601

Single Family Residential:

- Pools shall not be located within ten (10) feet of any rear lot line nor within five (5) feet of any side lot line, nor within six (6) feet of any principal structure or frost footing, including deck footings.
- The filter unit, pump, heating unit and any other noise making mechanical equipment shall be located at least twenty-five (25) feet from any residential building on adjacent property and not closer than eight (8) feet to any lot line.
- Pools shall not be located within any required front yard. Corner lots have two (2) front yards.

SECTION 403.602

Multi-Family Dwelling: Private swimming pools intended for and used by occupants and guests or occupants of multiple-family dwellings shall adhere to the following regulations:

- No part of the water surface of the swimming pool shall be closer than fifty (50) feet to any lot line.
- No pump, filter or other apparatus used in connection with the pool shall be closer than fifty (50) feet to any lot line.
- The pool area shall be adequately fenced to prevent uncontrolled access from the street or adjacent property as contained in Section 403.507. Adequate screening including, but not limited to, landscaping shall be placed between the pool area and adjoining single-family district lot lines.
- All deck areas, adjoining patios or other similar areas used in conjunction with a pool, shall be located at least fifteen (15) feet from any lot line in an adjoining Single-Family District.

BUILDING REQUIREMENTS

- All swimming pools for which a permit is required and granted shall be provided with safe-guards to prevent children from gaining uncontrolled access. This is best accomplished with fencing. A fence shall be at least five (5) feet in height. The fence shall have vertical rails such that a sphere four (4) inches in diameter cannot pass through. The bottom of the fence shall not be more than four (4) inches from the ground. Fences shall be constructed as to be not easily climbable.

**Acceptable: board on board, vertical spindles, non-climbable chain link
(spaces between links of 1 1/4" or less).**

Not acceptable: horizontal rails, climbable chain link, colored plastic hazard fencing.

- All fence openings or points of entry into the pool enclosure shall be equipped with gates or doors. All gates or doors to swimming pools shall be equipped with self-closing and self-latching device placed at least four (4) feet off the ground. Above ground pools with ladders shall have a five (5) foot high entrance area protected barrier.
- Any pool lighting shall be directed toward the pool and not toward adjacent property.
- All wiring, installation of heating units, grading, installation of pipe or other construction shall be subject to separate permits and inspections.
- Nuisances, such as undue noise, lighting of adjacent property, health and safety hazards, damage to vegetation on adjoining property, and the like, shall not be permitted.
- Pools shall not be filled with water until approved five (5) foot high safety fence is in place and passes inspection.
- Pools, aprons or decks cannot be located within an easement.
- Pools cannot be filled from a fire hydrant.

REQUIRED INSPECTIONS:

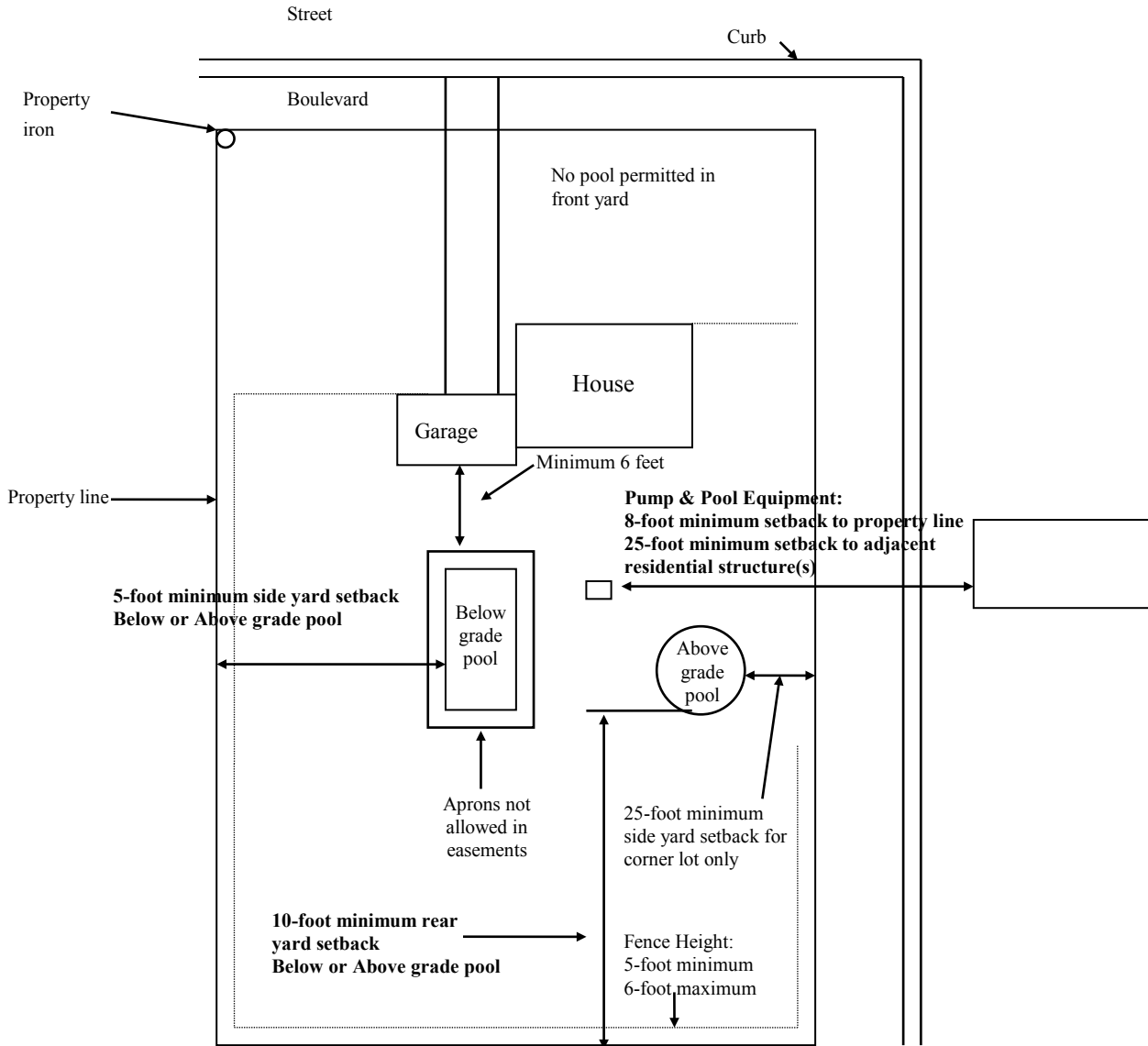
- Footing: When the pool has been dug and forms have been erected.
- Rough In: Includes the installation of a five (5) foot high safety fence and the passing of the electrical rough-in for pumps. Rough-in will be performed **before** water is added to pools.
- Final: When the pool, five (5) foot high pool enclosure, and gates have been installed; State electrical final has been completed and signed off; pool and deck are completed; and sod is done.

GENERAL NOTES:

- The stamped, approved plans and survey shall be kept on the job site until the final inspection has been made.
- The Inspection Record Card shall be placed on an outside exterior wall near the pool and shall remain posted until the final inspection has been made. Cards should be protected from the weather.
- Call (952) 447-9850 between 8:00 a.m. and 4:30 p.m. to arrange an inspection.
- Prior to digging, call Gopher State Services at 811 to verify utility locations. Forty-eight (48) hour notice is required, excluding weekdays and holidays.

ALLOW 24 HOURS FOR ALL INSPECTIONS!

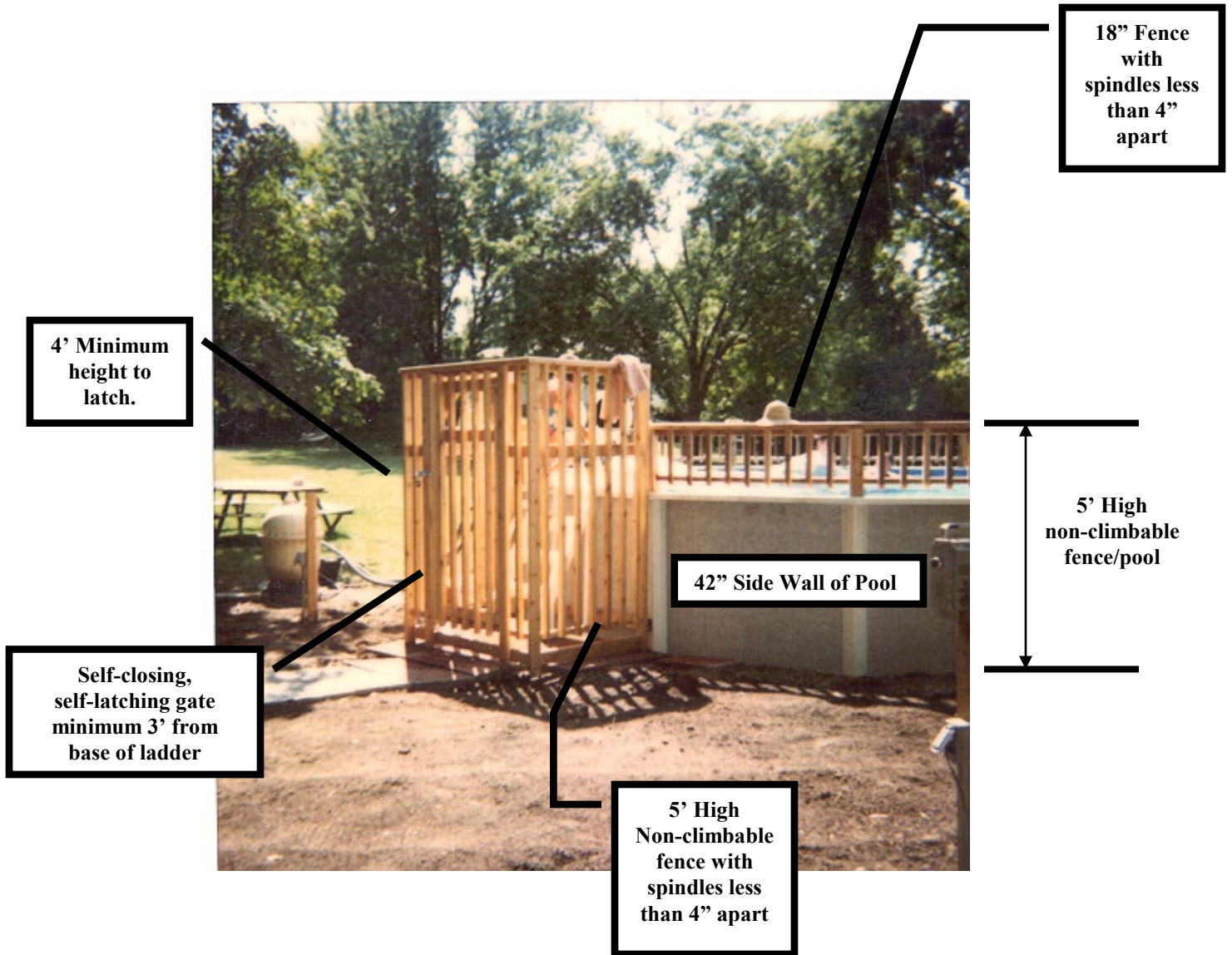
EXAMPLE:
Location of swimming pool on a lot
This illustration is intended as a guide only.



NOTES:

- Pools shall not be located within ten (10) feet horizontally from underground or overhead utility lines.
- Decks adjacent to above-ground pools are considered structures and must meet all structure setbacks.
- Pools and aprons cannot be located in any drainage or utility easement.
- Separate permits are required for heating and electrical.
- Call Gopher State One Call at 811 before excavation.

**EXAMPLE:
ABOVE GROUND POOL LADDER ENCLOSURE**
This illustration is intended as a guide only.



Call Gopher State One Call before excavation at 811.

Separate permits are required for Heating and Electrical.



PERMIT APPLICATION - SWIMMING POOLS

City of Prior Lake | Building Inspections
 4646 Dakota Street SE
 Office: 952.447.9850 | permits@cityofpriorlake.com

Date: _____

Permit # _____

SITE INFORMATION

Site Address		Lot	Block
Owner Name		Parcel ID	Zoning
Email		Phone	

PERMIT DETAILS – Call Gopher State One before you dig 811

TYPE OF WORK: New Alteration Above Ground Below Ground

Estimated Value of Work (Include labor)	\$ _____	Permit Fee \$ _____
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APPLICANT/CONTRACTOR INFORMATION

Name		License No	
Address		Email	
City	State	Zip	
Contact Person		Phone	

PROVIDE THE FOLLOWING Certificate of Survey – 1 copy or electronic copy to scale indicating the following:

<input type="checkbox"/> Lot dimensions, elevations at corners of pool, lot, house and easements	<input type="checkbox"/> Location and height of fence around pool
<input type="checkbox"/> Location and ground cover area of existing structure(s)	<input type="checkbox"/> Type of fence (i.e. picket) and gate location
<input type="checkbox"/> Location / size of pool <input type="checkbox"/> Distance from pool to the property line(s) and structure	<input type="checkbox"/> Location, size and type of equipment
<input type="checkbox"/> Distance between pool equipment and neighboring homes	<input type="checkbox"/> Impervious surface calculation (In Shoreland Overlay District)

MINIMUM CODE REQUIREMENTS SECTION: 403

Pools shall not be located within ten (10') feet (measured horizontally) from underground or overhead utility lines of all types.

Pools shall not be located within any private or public utility, drainage, walkway or other easement.

Construction of pools shall be undertaken so as to avoid hazard, damage or considerable inconvenience to adjacent property.

The lot owner shall be liable for damage(s) to any business or private property caused during pool construction.

To the extent feasible, back-flush water or water from pool drainage shall be directed onto the owners' property or onto approved public drainage ways and shall not drain onto adjacent private land. Drainage onto public streets or other public drainage ways shall require permission of the appropriate local City officials.

Any pool lighting shall be directed toward the pool and not toward adjacent property.

The pool area shall be enclosed with a non-climbable type fence at least five (5) feet in height to prevent uncontrolled access to the pool area, and the fence shall have a self-closing and self-latching gate with the latch inaccessible to small children and at least four (4) feet from the ground level. The fence shall be completely installed and pass inspections before filling the pool.

All wiring, installation of heating units, grading, installation of pipe or other construction shall be subject to inspections.

Nuisances, such as undue noise, lightening of adjacent property, health and safety hazards, damage to vegetation on adjoining property, and the like shall not be permitted.

Filling of pools from fire hydrants or other public facilities shall require the permission of the appropriate local City officials.

If protective five (5) feet fence is not maintained, water from pool shall be removed immediately.

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance to provisions of the ordinances of the City of Prior Lake, and State Building codes. I further agree that any plans and specifications submitted herein shall become part of this permit application. This permit will expire in six (6) months from the date of issue if a passing final inspection is not obtained.

Signature of Applicant	Owner Signature
Print Name	Print Name
Date:	Date